



Hoyland Springwood Primary School

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Headteacher: Mrs Jennifer Hunt

Executive Headteacher: Mrs Gerry Wilson

Friday 25th September 2020

Dear Parent Carer,

Following the tightening of restrictions by the government this week, I must write to you to explain, and in some cases reinforce the safety measures that are in place to keep everyone in the Springwood community safe.

School Start and Finish Times

Before and after school protocols have to be in place and maintained to get children into school in a measured and controlled way and to minimise risk. We have noticed that start times and finish times are not being adhered to. We introduced staggered times to restrict the number of people in the playground at any one time. Therefore, from Monday 28th September, we must insist that parents arrive strictly at the start times and finish times of their class.

If your child is in Mrs Brown's Squirrel class. They should arrive no earlier than 9am and be collected at 3:15pm.

If your child is in Mrs Hoyle's Ladybirds class. They should arrive no earlier than 9:15am and be collected at 3:30pm. Children and parents should stand well back from the door area to allow the safe entry/exit of children and to also allow the staff to identify which parents have arrived to collect children.

If your child is in Mrs Fear's Nightingales class. They should arrive no earlier than 9am and be collected at 3:15pm. Children and parents should stand well back from the door area to allow the safe entry/exit of children and to also allow the staff to identify which parents have arrived to collect children.

If your child is in Miss Rooney's Moose class. They should arrive no earlier than 9:15am and be collected at 3:30pm. Children who travel to school unaccompanied must arrive at their start time and wait outside the classroom until the class door is open. Children should not go anywhere near the car park bays or the grassed garden area in front of the school office.

If your child is in Mrs Parker's Kingfishers class. They should arrive no earlier than 9am and be collected at 3:15pm. Children who travel to school unaccompanied must arrive at their start time and wait outside the classroom until the class door is open. Children should not go anywhere near the car park bays or the grassed garden area in front of the school office.

Due to congestion in the playground, particularly at home time, we have made a change to current arrangements. Children with siblings across school will continue to be dropped off at the earliest class opening time, but we now ask parents to pick all children in the family up at the latest class time.

If you have a child in Mrs Hoyle's Ladybird class or Miss Rooney's Moose class ALL children must be collected at 3:30pm. We will continue to review this situation and will make changes if congestion continues in the playground.

We must insist that whilst you are on school grounds, you adhere to social distancing of 2m wherever possible, using the rainbows as your guide and stopping to give way to oncoming parents and children on the school path. Once you have collected your children, you should leave the school grounds as soon as possible. Avoid congregating and mixing with other families and keep all your children within an arm's length of you. The tyres are out of bounds.

If parents continue to display behaviours which are not in line with our guidelines and continue to arrive at inappropriate times, i.e. early, then extra measures may be introduced such as the gates being locked and siblings having to be picked up separately, with parents being asked to leave the school grounds in between. We understand that our playground is a welcoming, social place to be and we do not want to put extra measures in place. However, while covid-19 restrictions continue to be in place, we all need to do whatever we can to prevent the spread of this virus.

Breakfast and After-School Clubs

Breakfast club and after-school club will continue to be run on restricted numbers and only for parents who have an arrangement in place due to work purposes. Again, we remind parents that children should be brought into reception no earlier than 8am. We need to keep numbers low, but if you need to request a place due to work arrangements, this must be done in writing by email to springwood@ecmtrust.co.uk Your request will be considered by the head teacher according to numbers in bubbles and capacity.

Punctuality and Absence

Your child should arrive and be picked up on time every day. The school gate is locked at approximately 9:30 am every morning. If you arrive late, your child will lose valuable learning time and disrupt others in class as a member of staff from their bubble will have to collect them. Similarly, the same applies if you arrive early to collect your child early, they will lose valuable learning time and cause disruption as staff are unnecessarily withdrawn from class. Sadly, these early pick-ups are becoming too much of a frequent occurrence. If you need to pick up your child early, this request must be made no later than the day before, along with a copy of the relevant appointment letter. We are always understanding if an emergency situation arises, but an early pick-up should be a last resort and not simply borne out of convenience.

Attendance and COVID-19 Symptoms

If you or your child has any of the following symptoms:

-temperature (over 38°C);

-new continuous cough (coughing a lot for more than an hour continuously or three or more coughing episode in 24 hours);

-loss of taste or smell (where there has been a total loss to taste or smell or where things taste or smell different to normal),

YOU MUST NOT ENTER SCHOOL GROUNDS.

At this time of year, children, staff and parents alike will pick up seasonal bugs, colds and sore throats. We ask that you continue to bring children to school wherever possible. We will always contact you to collect them if they are too ill to be in school. Unless your child displays one of the three symptoms mentioned above, they are safe to be in school. Please always use your own doctor or NHS 111 to discuss symptoms if you are worried.

Finally, I would like to finish on a positive note. I am again, so proud and humbled to lead a school with such positive and resilient children. These children have not only come back from lockdown much taller, but stronger. Their willingness to learn new routines, adapt to the bubble system and work together to keep not only their own bubble but the whole of school safe is both a credit to themselves and to you all as their parents and carers. Thank you for your help, co-operation and encouragement. Together, we will keep everyone safe and together this whole school community will continue to shine.

Many thanks,

A handwritten signature in cursive script that reads "J. Hunt".

Mrs Jennifer Hunt