



Hoyland Springwood Primary School

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💻 www.hoylandspringwood.org
Headteacher: Mrs Jennifer Hunt
Executive Headteacher: Mrs Gerry Wilson

Monday 1st March 2021

Dear Parent / Carer,

I would like to take this opportunity to thank you for all the support that you have given to our school. The last 12 months have been incredibly difficult for all of us to manage, but the hard work and dedication shown by parents and carers to help our children to continue to learn has been amazing. We are working hard to ensure that our school will continue to be a safe environment to which your child can return. In order to effectively manage the risks that remain, school routine and organisation will return to how it was before Christmas, and below is a reminder of the daily expectations for children and parents.

Attendance

From Monday 8th March, the attendance of pupils in school will be **mandatory** meaning that it is your legal duty as a parent to send your child to school daily. We ask that all our students now commit to 100% attendance in order that they do not miss any vital face-to-face learning and make good progress. Can I request that you do not make any holiday arrangements that involve missing time from school. Staff will be revising our curriculum to allow students every opportunity to learn and make progress. Any further learning time lost will not assist the 'catch up' process. If you have any concerns about your child returning to school, please contact the school to discuss your individual case.

COVID-19 Symptoms

If you or your child has any of the following symptoms:

- temperature** (over 38°C);
- new continuous cough** (coughing a lot for more than an hour continuously or three or more coughing episode in 24 hours);
- loss of taste or smell** (where there has been a total loss to taste or smell or where things taste or smell different to normal),

YOU MUST NOT ENTER SCHOOL GROUNDS.

Everyone within the school community must continue to follow strict guidelines to protect themselves and each other. Anybody who feels unwell must contact the school via phone to discuss their symptoms. If anyone displays any one of the COVID-19 symptoms listed above, they **must not** enter the school grounds. If a member of staff or child in a group were to display symptoms during school hours, they will be immediately removed from the classroom and taken to an isolation room. The person displaying the symptoms will be advised to contact a medical professional for further advice. Staff members will have a test as soon as possible. If the person tests positive the school will follow the guidance of Public Health England and contact parents to inform them of any further action that is required and whether children and staff from this group will have to isolate at home for the next 10 days. School will keep in contact with you should this event take place.

Classroom Bubbles

As set out in government guidance, all pupils will be kept in their class groups and will remain in these groups throughout the school day to enable us to maintain social distancing wherever possible.

In Foundation Stage it will be difficult to maintain social distancing with children so young. This has been taken into consideration and government advice will be followed to ensure that the children, wherever possible, do not have contact with anyone outside their group.

Everyone will wash their hands frequently and correctly with adult supervision. Every room will be well ventilated at all times and the classroom, furniture and equipment will be cleaned regularly throughout the day and thoroughly cleaned once the children have left. Alongside this we will ensure that each class of children does not mix with any other class during their time in school. Any unnecessary furniture and equipment will be removed from class to allow for more movement and provide more space. Most of the children in school will sit at desks facing the front of the classroom to reduce the risks even further. All staff will be wearing face coverings to give further protection to the children.

Uniform

Children will be expected to return to school in full school uniform. Should you have any problems in this area please contact the school who will support with answering any questions and there is always uniform available through the swap shop. All the children require their own water bottle that must be taken home and washed daily before being brought back to school. Uniform can be purchased from most large supermarkets or clothing retailers. Items of uniform with the school logo on can be ordered direct from Vortex clothing on 01226 202329 or via <http://www.vortexschoolwear.co.uk/Primary-Schools/Hoyland-Springwood-Primary-School> . Further information is available on the school website, but a brief guide to uniform is:

Grey or black skirt/pinafore dress or trousers (not tracksuits bottoms)

White or bottle green polo shirt or blouse

Bottle green sweatshirt, jumper or cardigan

Hygiene

Children will wash their hands on arrival in the classroom and at home time. They will always wash their hands before they leave and re-enter the building for playtimes, lunch etc. Staff will continue to wear PPE (Personal Protective Equipment). This will mean that all staff will be wearing a face covering all day and we have aprons and gloves for personal care and when administering first aid. Digital thermometers will be used for staff and children should they feel unwell. Each classroom has soap and antibacterial hand gel. The staff will also hand wash upon entry and throughout the day

School Start and Finish Times

To keep our school community safe, all parents and carers are asked to wear a face covering when on the school premises including picking up and dropping off children. We would greatly appreciate your support in this measure to help to reduce the spread of COVID-19 amongst our school community.

Staggered times will recommence to restrict the number of people in the playground at any one time. From Monday 8th March, we must insist that parents arrive strictly at the start times and finish times of their class and only arrive on school grounds at drop off/pick up time only and not prior.

If your child is in Mrs Brown's Squirrel class. They should arrive no earlier than 9am and be collected at 3:15pm.

One of the staff members in your child's class will collect your child or bring them to you.

If your child is in Mrs Hoyle's Ladybirds class. They should arrive no earlier than 9:15am and be collected at 3:30pm. Children and parents should stand well back from the door area (at least 2m) to allow the safe entry/exit of children and to also allow the staff to identify which parents have arrived to collect children.

If your child is in Mrs Fear's Nightingales class. They should arrive no earlier than 9am and be collected at 3:15pm.

Children and parents should stand well back from the door area (at least 2m) to allow the safe entry/exit of children and to also allow the staff to identify which parents have arrived to collect children.

If your child is in Miss Rooney's Moose class. They should arrive no earlier than 9:15am and be collected at 3:30pm. Children who travel to school unaccompanied must arrive at their start time and wait outside the classroom until the class door is open. Children should not go anywhere near the car park bays or the grassed garden area in front of the school office.

If your child is in Mrs Parker's Kingfishers class. They should arrive no earlier than 9am and be collected at 3:15pm. Children who travel to school unaccompanied must arrive at their start time and wait outside the classroom until the class door is open. Children should not go anywhere near the car park bays or the grassed garden area in front of the school office.

If your child is in Resource Provision or The Hub, please arrive at 9:00am and collect at 3:00pm One of the staff members in your child's class will collect your child or bring them to you.

Families with children in multiple classes will be dropped off at the earliest class opening time and picked up at the latest class time.

We must insist that whilst you are on school grounds, **you adhere to social distancing of 2m wherever possible**, using the rainbows as your guide and stopping to give way to oncoming parents and children on the school path. Once you have collected your children, you should leave the school grounds straight away. **Avoid congregating and mixing with other families** and keep all your children within an arm's length of you. The tyres are out of bounds. We understand that our playground is a welcoming, social place to be but while COVID-19 restrictions continue to be in place, we all need to do whatever we can to prevent the spread of this virus.

Lunches

Children will remain in their 'bubble' at all times and will only socialise with those in their class. Break times and lunchtimes will be staggered and all children will have a zone to play in. Children will be supervised at all times and will not be permitted to roam the school grounds. Children will wash their hands thoroughly before and after lunch.

Children can bring sandwiches from home or purchase a meal from school. Lunches that are available are on the website <https://www.hoylandspringwood.org/lunch-menu.html>. Meals can be pre-ordered from home using the School Gateway app. Most children will eat their lunch in the hall, whilst maintaining their bubbles, but Kingfishers will have their lunch in their classroom.

Breakfast and After School Clubs

Breakfast Club and After School club will continue to be run on restricted numbers for parents who need to use it for work purposes. We need to keep numbers low to ensure we can operate safely with the staff numbers we have and so bubbles don't cross. If your work circumstances have changed and you need to request a place you must put your request in writing by email to springwood@ecmtrust.co.uk. Details should include your reason for applying, what days you need and which club you require. Your request will be considered by the Headteacher according to numbers in bubbles and capacity.

Finally, I would like to finish by saying how very proud and humbled I am to lead a school with such positive and resilient children and families. We have all been tasked with a challenging situation over the last year but as always, you have all risen to the challenge and amazed me! The children's willingness to learn new routines and adapt to remote teaching and learning is both a credit to themselves and to you all as their Parents and Carers. Thank you for your help, co-operation and encouragement. Together, we will keep everyone safe and together this whole school community will continue to shine and we can't wait to see you all on Monday 8th March.

Many thanks,

A handwritten signature in cursive script that reads "J. Hunt".

Mrs Jennifer Hunt